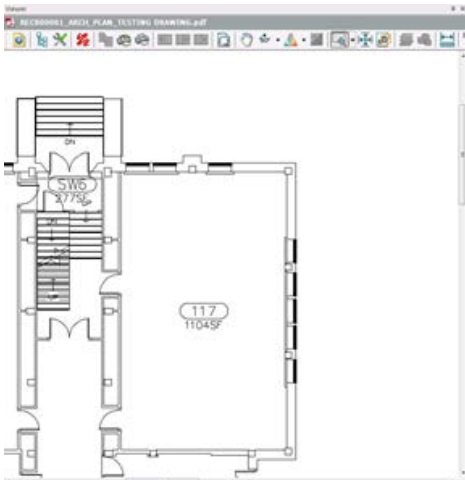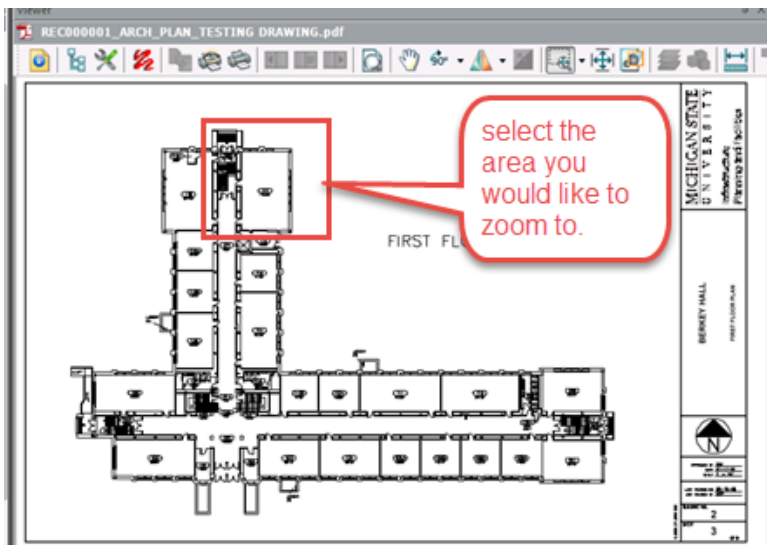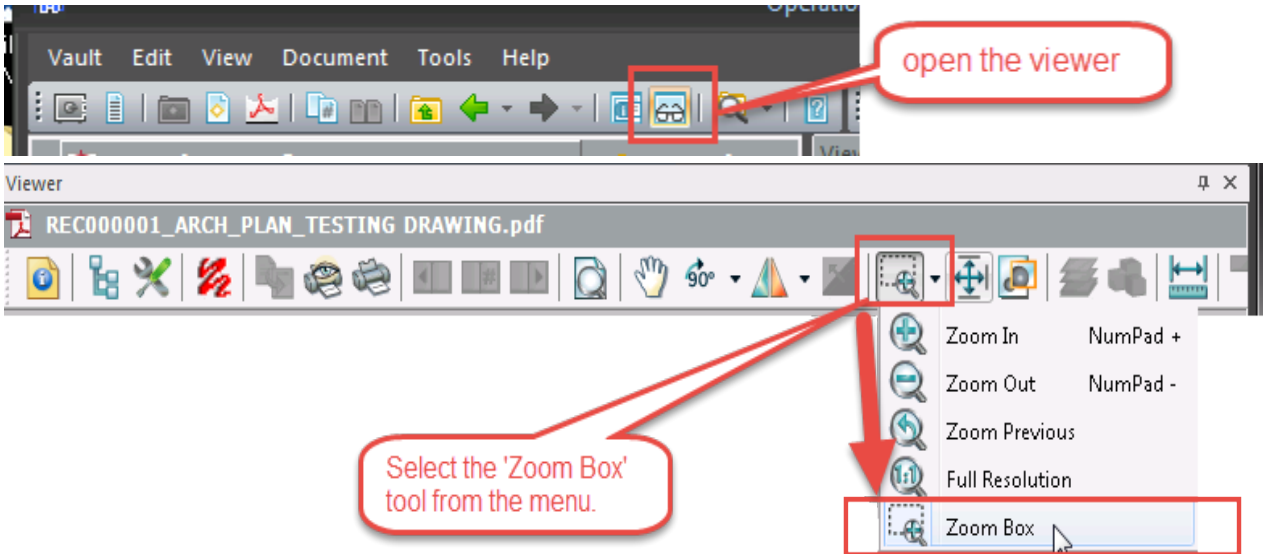# 🖨️ Printing a ZOOMED in portion of a drawing 🔍

1. Open the drawing using the **MERIDIAN** viewer (**DO NOT** DOUBLE CLICK ON THE FILE!!!)

   a. Make sure you are using the AutoVueWebViewer… for further instructions on viewer set-up, please reference your training manual.

open the viewer

Select the 'Zoom Box' tool from the menu.

🔍⊕ Zoom In	NumPad +
🔍⊖ Zoom Out	NumPad -
🔍 Zoom Previous	
🔍 Full Resolution	
🔍 Zoom Box	

select the area you would like to zoom to.

🖨 Printing a ZOOMED in portion of a drawing 🔍

2. Printing the Drawing Portion

Viewer

📄 REC000001_ARCH_PLAN_TESTING DRAW

click on the printer icon

Print Document

Printer

Name: \\PPS-PRINTSRV\OCEPLOT ▼ | Properties

Status: Ready
Type: Oce ColorWave 650
Where: OCEPLOT:TDS700
Comment: Océ ColorWave 650, , toner monitored by

select the correct printer and properties.

Advanced

☐ Print redlines
☐ Print all in black

| Options... |

open the 'Options' menu.

OK

Cancel

Print Properties

| Options | Margins | Pen Settings |

Printer

Printer: \\PPS-PRINTSRV\OCEPLOT

Scaling

◉ Fit to page   ○ Scale 100% ▼
○ Factor 1   Drawing units per
          1   Inch

select 'Displayed', then click 'OK'

Document Pages

○ All
◉ Current
○ Range
From 1
To 1

Page Area

○ Extents
◉ Displayed
○ Limits

☐ Native settings (from file)
☐ Output a single page
☐ Skip Blank Pages
☐ Print Notes
☐ Print One Note Per Page
☐ Print Row Headers
☐ Print Column Headers

| Partial Preview | | OK | Cancel | Help |

Print Document

Printer

Name: \\PPS-PRINTSRV\OCEPLOT ▼ | Properties

Status: Ready
Type: Oce ColorW
Where: OCEPLOT:T
Comment: Océ ColorWave 650, , toner mo...

click 'OK'

Advanced

☐ Print redlines
☐ Print all in black

| Options... | OK

Cancel